



Introducing



Payroll You Can Trust from *Action Payroll Services*

Say "Good-Bye" to Payroll Hassles!

Now you can trust your payroll is in good hands. You'll receive personal attention from a trusted advisor who knows your business. Our high-quality payroll service is customized for your business. Rely on us to deliver top quality service all year long. You'll be delighted with the results!

Accurate Payroll you Can Count On

Each pay period, simply give us your employee hours. We'll take care of the rest! We calculate all federal, state, and local taxes, as well as take care of any voluntary deductions such as retirement plan contributions or insurance premiums. All paychecks will be 100% accurate!!

Never Miss a Tax Filing Deadline!

We'll never let you miss a filing deadline again! And if you use our *Worry Free* payroll service, we'll even make the payments for you! We'll also complete all monthly, quarterly, and year-end tax reports, including W-2's for your employees.

Your Information is in Good Hands!

All of your payroll records will be maintained securely on-site and will be available to you at any time. Need information fast? Employee records, past paystubs, tax reports, and records of tax payments are just a phone call away.

Options for Your Employees!

On payday, your employees will receive a professional paycheck or, if you choose, your paychecks can be directly deposited into employees' bank accounts using our Direct Deposit service! No more lines at the bank!! Employees who choose Direct Deposit will still receive a professional paystub with current and year-to-date payroll information.

At *Action Payroll Services* We Offer:

- Prompt, Efficient, and Accurate Service
- Professional Paychecks & Paystubs
- Direct Deposit
- Wage Garnishment Checks
- Vacation and Sick Day tracking
- Preparation of all Monthly, Quarterly, and Year-End Payroll Tax Reports
- New Hire Reporting
- Customized Reports to Fit your Needs
- Many other services available, just ask!
- *Peace of Mind for you and your Employees!*

QUESTIONS & ANSWERS

What do I need to get started?

All we need is your company and employee information, and payroll history (if any) for this year. Call us to schedule an appointment to discuss your payroll requirements. We will design a customized payroll solution for you.

Can I switch payroll providers mid-year?

As long as you have year-to-date payroll records, you can switch at any time.

What about payroll tax filings?

We prepare all required monthly, quarterly, and year-end tax reports, including W-2's for your employees. In addition, we can make all federal, state, and local tax payments for you, if you choose our *Worry-Free* payroll service. Please ask for more details.

What if an employee needs a copy of an old pay stub?

No problem. We maintain complete records of your payroll data, for quick access whenever you need it.

How will I stay on top of my payroll details?

We will provide you with a variety of reports that will allow you to remain informed and in control of your payroll.

CALL US TODAY!!

Why you should use *Action Payroll Services*

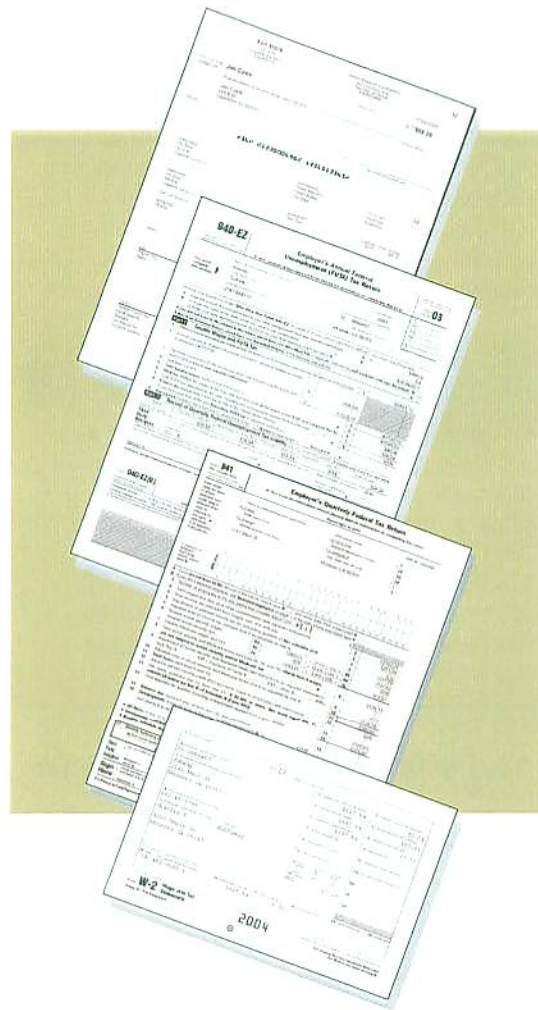
If you were flying from New York to Los Angeles and you had a choice of flying coach vs. flying first class and it didn't cost you any more either way, which would you choose?

Because we're part of *AMS Accounting & Tax*, a full-service accounting firm, our staff is made up of professionals, not data entry clerks. We have the experience and know-how to answer your questions and give you the guidance you need to help your business be successful.

As a small, locally-owned business, we can provide the flexibility and personal service that small business owners want and need, at a price you can afford.

**CALL US TODAY FOR A FREE
COMPARISON QUOTE AND
CONSULTATION!**

WE CARE ABOUT YOUR SUCCESS!!



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ACTION PAYROLL SERVICES



***"PAYROLL YOU CAN
TRUST"***

***Accurate, Affordable
Payroll Services for
Small Businesses***

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A DIVISION OF:

AMS
ACCOUNTING & TAX

*Complete Accounting and Tax Services for
Businesses & Individuals*